

Here is your **OrgChart Professional** promo code and download instructions. You may want to print these instructions for ease of use during your download. Please follow the shopping cart steps exactly as outlined and you'll be fine.

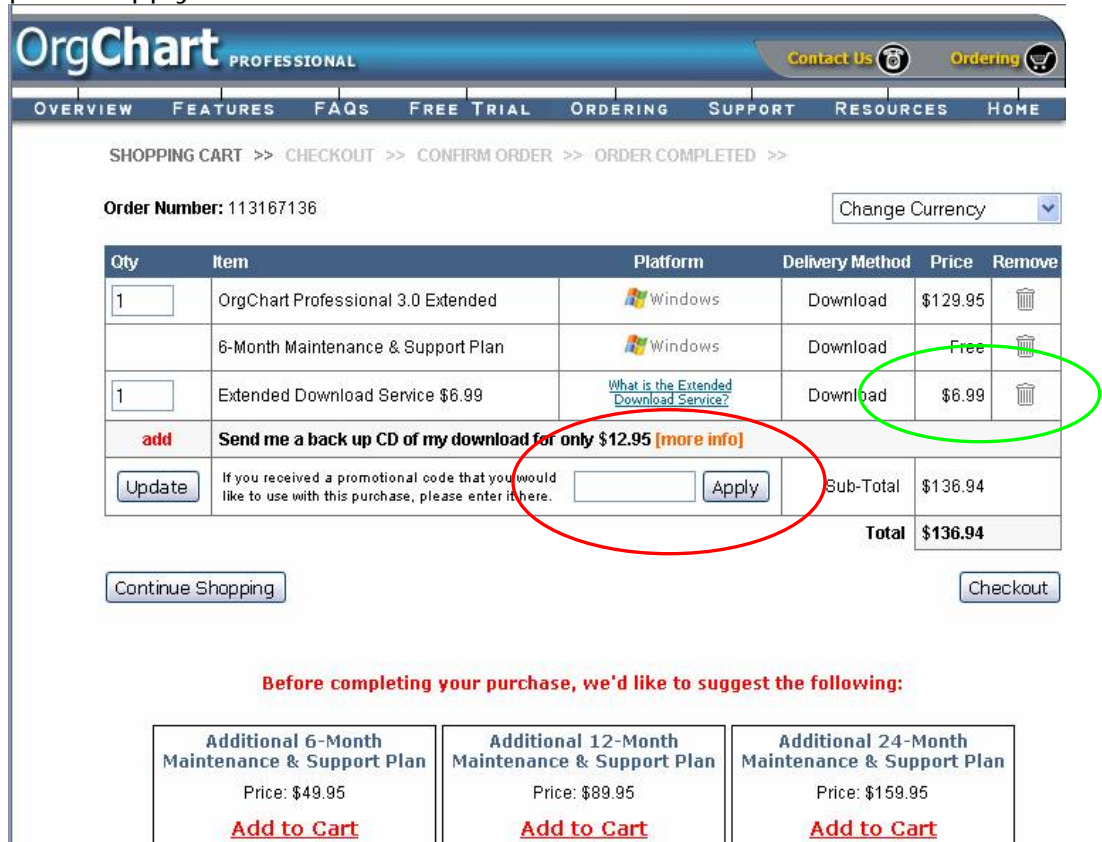
1) You will want to conduct the download on the same computer where you intend for the program to permanently reside.

2) You will in essence “purchase at no cost” using a special “Promo Code” which means you will enter our shopping cart and drop in the promotion code (example code provided below). Here is the shopping cart link that you can use for this:

http://www.digitalriver.com/dr/v2/ec_Main.Entry17c?SID=69240&SP=10034&CID=214188&PID=&PN=1&V1=1444121&CUR=840

3) Here is your Promo Code Example (you will need to “cut and paste” or enter the actual Promo Code) that has been separately provided to you: **06a528**

Enter the Promo Code (see red circle in example below), and then press “Apply”.



OrgChart PROFESSIONAL Contact Us Ordering

OVERVIEW FEATURES FAQs FREE TRIAL ORDERING SUPPORT RESOURCES HOME

SHOPPING CART >> CHECKOUT >> CONFIRM ORDER >> ORDER COMPLETED >>

Order Number: 113167136 Change Currency

Qty	Item	Platform	Delivery Method	Price	Remove
<input type="text" value="1"/>	OrgChart Professional 3.0 Extended	Windows	Download	\$129.95	
	6-Month Maintenance & Support Plan	Windows	Download	Free	
<input type="text" value="1"/>	Extended Download Service \$6.99	What is the Extended Download Service?	Download	\$6.99	
<input type="button" value="add"/>	Send me a back up CD of my download for only \$12.95 [more info]				
<input type="button" value="Update"/>	If you received a promotional code that you would like to use with this purchase, please enter it here.		<input type="text"/>	<input type="button" value="Apply"/>	
				Sub-Total	\$136.94
				Total	\$136.94

Before completing your purchase, we'd like to suggest the following:

Additional 6-Month Maintenance & Support Plan Price: \$49.95 Add to Cart	Additional 12-Month Maintenance & Support Plan Price: \$89.95 Add to Cart	Additional 24-Month Maintenance & Support Plan Price: \$159.95 Add to Cart
-----------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------

4) Next - please "Remove" the "Extended Download" service from the shopping cart by clicking on the "trash can" icon (see green circle in the shopping cart example) or it will charge you \$6.99 and want your credit Card information.

5) After this, the shopping cart cost will be \$0. Press the "Check Out" button and then you must fill in the "Billing Information" page.



Confirm Order

SHOPPING CART >> CHECKOUT >> CONFIRM ORDER >> ORDER COMPLETED >>

Order Number: 116729005

Order Date: 15-MAY-06

Billing Address

Robert Borsari
550 Atherton Ave
Novato CA 94945
US

Stock Number	Product Name	Qty	Unit Price	Extended Price
0	OrgChart Professional 3.0 Extended	1	Free	Free
00IOSUP006	6-Month Maintenance & Support Plan		Free	Free
			Subtotal	Free
			Total	Free

Confirm order information, then click "Place Order"

[Edit Order](#)

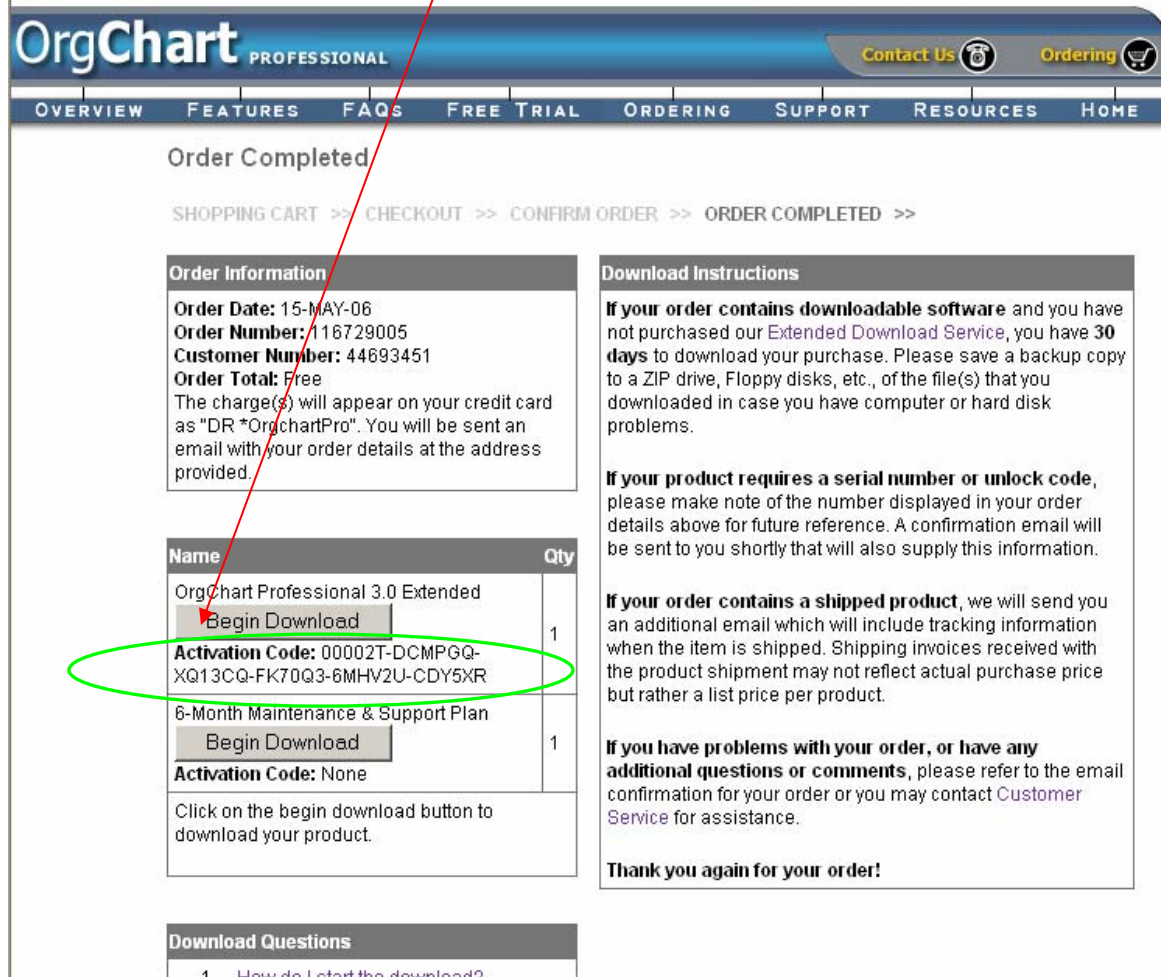
Place Order

E-commerce services are provided by [Digital River, Inc.](#), a OrgchartPro e-commerce reseller. [Privacy Policy](#)

6) Next, Press the "Place Order" button on the order confirmation page (see example above).

7) From the "Order Completed" Page (see example below) all of your key order and activation information will appear. We suggest that you print and save this document as it includes your "Key/Activation Code". (NOTE: "copy and pasting" this activation key is easier than typing – see green circle).

8) Press the OCP 3.0 “Begin Download” button, which is immediately above your activation code.



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OVERVIEW FEATURES FAQs FREE TRIAL ORDERING SUPPORT RESOURCES HOME

Order Completed

SHOPPING CART >> CHECKOUT >> CONFIRM ORDER >> ORDER COMPLETED >>

Order Information

Order Date: 15-MAY-06
Order Number: 116729005
Customer Number: 44693451
Order Total: Free
The charge(s) will appear on your credit card as "DR *OrgchartPro". You will be sent an email with your order details at the address provided.

Download Instructions

If your order contains downloadable software and you have not purchased our [Extended Download Service](#), you have **30 days** to download your purchase. Please save a backup copy to a ZIP drive, Floppy disks, etc., of the file(s) that you downloaded in case you have computer or hard disk problems.

If your product requires a serial number or unlock code, please make note of the number displayed in your order details above for future reference. A confirmation email will be sent to you shortly that will also supply this information.

If your order contains a shipped product, we will send you an additional email which will include tracking information when the item is shipped. Shipping invoices received with the product shipment may not reflect actual purchase price but rather a list price per product.

If you have problems with your order, or have any additional questions or comments, please refer to the email confirmation for your order or you may contact [Customer Service](#) for assistance.

Thank you again for your order!

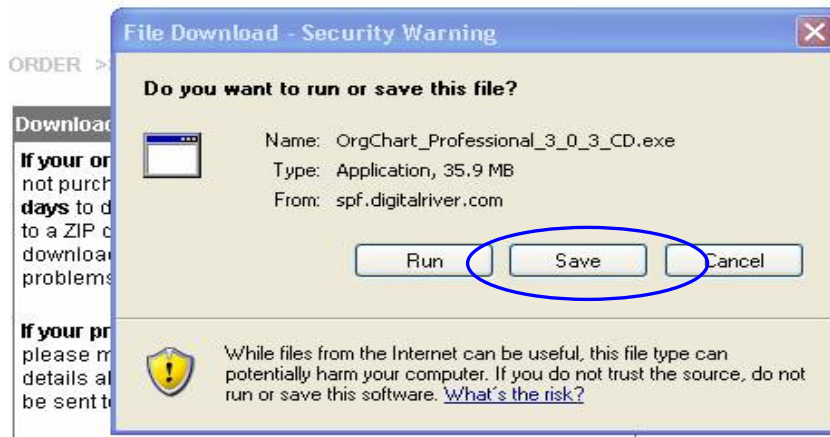
Name	Qty
OrgChart Professional 3.0 Extended Begin Download Activation Code: 00002T-DCMPGQ-XQ13CQ-FK70Q3-6MHV2U-CDY5XR	1
6-Month Maintenance & Support Plan Begin Download Activation Code: None	1

Click on the begin download button to download your product.

Download Questions

1. How do I start the download?

9) Next, the screen below will appear - please choose “Save” to save the download file to your desktop (you can also simply “Run” if you desire).



File Download - Security Warning

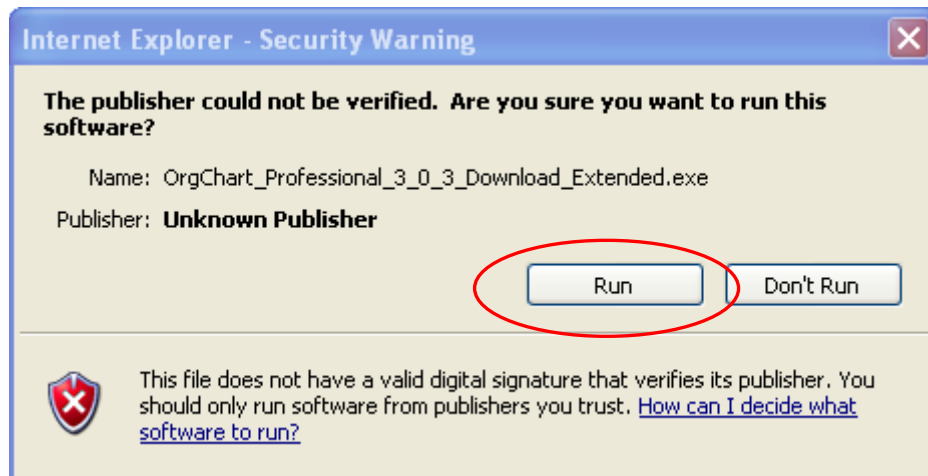
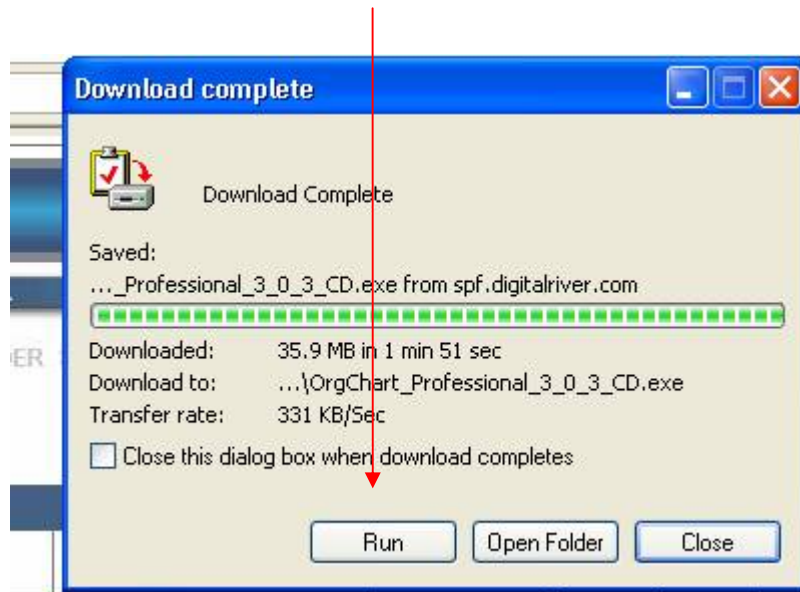
Do you want to run or save this file?

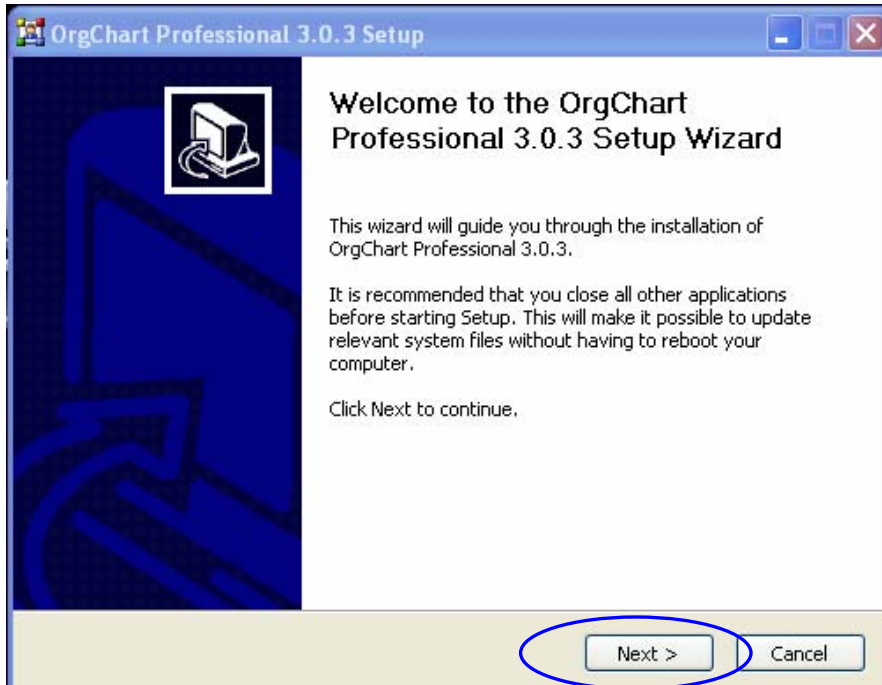
Name: OrgChart_Professional_3_0_3_CD.exe
Type: Application, 35.9 MB
From: spf.digitalriver.com

Run Save Cancel

While files from the Internet can be useful, this file type can potentially harm your computer. If you do not trust the source, do not run or save this software. [What's the risk?](#)

10) Next, when you see the two screens below press “Run” each time.





- 11) The next screen that appears may say "OCP is currently installed", if so, press "Repair installation" button.
- 12) Finally, Proceed through the set-up wizard (respond next, next and next) and you will end with the screen below. Click on the "Enter Key" and "Paste" or enter your key from the example image from step #8 above. Your installation is now complete!



Just Getting Started? Please be sure to check the "Tutorials How To..." section on the right side of the main screen!